



## **NON-PROFIT VENDOR REGISTRATION**

With the Courthouse Square as the centerpiece of this event, historic downtown will come alive for this first annual Spring event! We are interested in a variety of participants to make our event appealing. Applications are now being accepted on a first-come, first serve basis. Due to site space, booth space is limited. **The Committee reserves the right to final selection.**

### **RULES & REGULATIONS**

1. Date: Saturday April 14, 2012
2. Time: 9A-5P
3. Location: Downtown Laurens – Courthouse Square (Hwy 76)
4. Booth Spaces: **Rental Fee (includes 110 v electricity):**  
**\$30 Before March 30**  
**\$50 March 31 – until space no longer available**
5. Spaces are 12 feet wide by 10 feet deep. No tables or chairs are provided. Any shelters, tables or display racks provided by the crafter must be removed by the crafter no later than 7PM Sat. **Participant must maintain booth space until close of festival. Failure to do this may result in not being allowed to participate in future events.**
6. Canopies are welcomed and encouraged, but **MUST NOT** exceed booth space.
7. Vendors may begin assembling areas at 7AM Saturday, April 14. Areas must be set up and **all service/supply vehicles removed from the square by 8:30a Sat.** Vehicles left on the square will be towed at the owner's expense.
8. **Electrical power** is provided but extension cords will not be provided.
9. If selling food items, vendor must comply with all *DHEC regulations*. Please coordinate with the Laurens County DHEC representatives (833-0000). **MUST LIST ALL ITEMS TO BE SOLD AT BOOTH. Only items listed will be allowed for sale the days of the festival, Main Street reserves the right to refuse to allow the selling of non-listed items.**
10. **No solicitation outside of allotted booth space.**
11. Applications accepted on a first-come, first serve basis.
12. Cancellations after March 31 will result in forfeiture of entire space deposit.
13. Main Street Laurens carries **NO** insurance for vendors and **WILL NOT** be responsible or liable for loss or damage from any cause.

#### **Items NOT PERMITTED by participants:**

- Fireworks, stink bombs, etc.

**All items MUST BE APPROVED by the Event Committee prior to setting up booth.**

**Laurens Craftin' on the Square – April 14**  
**NON-PROFIT VENDOR Application Form**

\_\_\_\_\_ *Date Received*  
\_\_\_\_\_ *Approved* \_\_\_\_\_ *Unapproved*

ORGANIZATION NAME (PLEASE PRINT):

NUMBER OF BOOTHS REQUESTED:

ADDRESS:

CITY:

STATE:

ZIP:

CONTACT PERSON (PLEASE PRINT)

TELEPHONE:

EMAIL:

**Booth Description:**

Include:

- Brief description of organization, **MUST include ALL items to be sold**  
**Additional information may be attached to this form or additional pages may be used.**

Mail this application and fee (see fee schedule) payable to Main Street Laurens to:

PO Box 1736 – Laurens, SC 29360

Contact the Main Street Laurens office at 864-984-2119 or Jerry Springfield at 864-409-6001 with questions.

**Participant's Agreement**

The undersigned agrees that he/she will be responsible for any loss or damage to his/her work during Craftin' on the Square. He/She agrees to abide by all rules as set forth by the Craftin' on the Square Officials and as explained in the materials enclosed with this application. My signature below and enclosed payment indicate that I understand that failure to abide by these rules and regulations may result in the termination of my contract and my participation in future events with Main Street Laurens.

Application fee and photo must accompany this application. This is a rain or shine festival - No refund due to weather. The registration fee is refundable until March 31, 2012.

PARTICIPANT'S SIGNATURE

**CONDITIONS**

The Craftin' on the Square Committee reserves the right to reject any application. If your application is not accepted, your money will be refunded. However, no refunds of the application fee will be made once you have been accepted into the contest. Any photographs or videos taken of your team on-site become the property of Main Street Laurens and may be used for promotional purposes.

By signing the application, contestants agree to indemnify and hold Main Street Laurens, Cornerstone Church of the Nazarene, the Craftin' on the Square Committee, the city of Laurens, their employees, agents and volunteers, harmless from any and all claims made against same; including without limitation, all costs, liabilities, judgments, expenses, damages or reasonable attorneys' fees, arising out of, or in connection with; (1) any structure erected by Participant; (2) any apparatus, equipment or personal property used by Participant; (3) any act or omission to act of Participant, its agents, invitees, participants, representatives, employees, servants, and assigns; and (4) any claims made on account or resulting from participants participating in the event. Any legal action concerning this contract will be conducted in the County of Laurens, South Carolina.